



RECORD OF PROCEEDINGS

BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING March 14, 2022 (Business Session)

A Business Session Board Meeting of the Elizabeth School District was held on March 14, 2022 in the Board Room, District Office.

1.0 CALL TO ORDER

President Cary Karcher called the Business Session BOE Meeting to order at 6:01 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, HR Director Kin Shuman, Technology Director Marty Silva, Executive Assistant Kristen Harris, EHS Principal Bret McClendon, Director Special Services Tammy Krueger, Connections for Families Patty Ann and Misty Calhan.

3.0 PLEDGE OF ALLEGIANCE

President Cary Karcher led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

Elizabeth High School Principal Bret McClendon provided an update to the board on the exciting events at the high school for this school year. Graduation has been confirmed for May 14th at 10AM in the high school stadium, mark your calendars! New things for this year were their C.N.A. program; they aren't yet certified through the state but plan to be before start of next school year. In addition, they offered a number of certification courses, bringing in additional funding for the district through CDIP and will continue to increase for next year. Three additional concurrent enrollment classes were added, two in English and one in Mathematics.

The high school gymnastics team won their third state championship in a row and the Football team made it to quarter finals in state. The girls' basketball program made it to playoffs and five wrestlers qualified to the state meet. Girls' softball team made it to the final four for the first time ever. Musical (Beauty and the Beast) was one of the best shows put on in the last seven years, and is the first time we applied to the Bobby Gee's competition which honors best musicals in the state. Marching band got third in state this year and for the first time ever concert band qualified for state finals. Five kids also qualified all state choir competition. Huge successes!

Big Help day is an event sponsored by Student Council on April 27th doing volunteer service in the community. College and Career fair is Wednesday, March 16th with over 50 job and college opportunities coming together for the students. Looking forward to the next school year, with the nineteen new courses being offered, thanks to board approval!

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.
Motion moved by Director Frumveller



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Motion seconded by Director Blackham

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from the February 28, 2022, Elizabeth Schools Board of Education meeting.

Motion moved by Director Frumveller
Motion seconded by Director Booth

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

6.2 A motion was made to approve the minutes from the March 10, 2022, Elizabeth Schools Board of Education meeting.

Motion moved by Director Booth
Motion seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

6.3 A motion was made to approve the minutes from the February 26, 2022, Elizabeth Schools Board of Education meeting.

Motion moved by Director Booth
Motion seconded by Director Frumveller

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye



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Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

7.0 COMMUNICATIONS

7.1 Connections for Families Update

Connections for Families Program Coordinator, Patty Ann shared an update on how their program helps students and families in the district. It is a collaborative management program which came down from the state to help multiple systems communicate and collaborate. Working with multiple state systems can be overwhelming for students and families; this program helps to create a cohesive action plan for the student and family. The program has roughly ten mandatory partners such as Juvenile Justice System, the schools and Department of Human Services. They also have non-mandatory partners such as Baby Bear Hugs and even the Elizabeth Library. Main focus when they began was working closely with the schools to work on attendance issues and figuring out a plan to get kids to school. Often times it can be mental health issues preventing the kids from attending or something larger like family household problems; whatever the issue the team collaborates to find a support for the student and family to encourage attendance. In addition to attendance they focus on grades and encouraging the students to improve their grades and stay more focused on school. Funding for the program comes from the state, allowing the program to help families financially as well.

7.2 HR Update

HR Director Kin Shuman shared an update on resignations and the retirements that are beginning to come in, so far there are two retirements in the district for next year. There are four teachers not returning next year, one at high school, one at middle school and one at Singing Hills Elementary. Two speech language pathologists are not returning next year as well, filling these positions can be difficult, but we are cautiously optimistic. An update on the salary schedule for next school year, classified salary schedules will be broken out by occupation for the next school year. It will allow a more sustainable salary schedule for us to hire qualified candidates. Lastly, over the next couple weeks we will have our benefit committee to meet to review the suggested benefits for employees for next year.

7.3 Technology Update

Technology Director Marty Silvia shared an update Colorado Empowered Learning Program, implementation support program; it helps districts throughout the state implement a more thoughtful approach to blended learning. The 2-3 year process will start next school year, it will allow the district to get a custom landscape analysis on professional development; giving the district the opportunity to see areas of growth and improvement.

7.4 Chief Financial Officer Update

Chief Financial Director Ron Patera reviewed checks over \$5,000 which includes the normal monthly expenditures which are payments for SPED services purchased from an outside organization, school facility planning, half the cost of the EHS scoreboard and the out of district tuition for SPED services. The January report reflects activity through the end of the month or 58.33% of the way through the fiscal year. General fund revenues after allocations are 32.66%, while expenditures and transfers stand at 51.14% expended. As for the rest of the funds, the Pupil Activity fund expenditures are being closely monitored the rest of the year, but the rest of the funds are all within reasonable tolerances of the budget benchmark. Budget assumptions for the 22-23 budgets include a high level internal worksheet with enrollment, increased expenses, increased revenues, etc. next month. The preliminary budget will be presented in the 2nd meeting in May, final budget for approval in 2nd meeting in June. As of right now the projected increase, from the Joint Budget Committee staff to the JBC, we are looking at about a 10% from our current funding based on the further buydown of the BS factor, projected increases in enrollment and an inflation rate of 3.5%. This is a very early draft of our possible funding increase scenarios. There is a probable increase in our worker's comp and health insurance. There is not an increase in PERA for the employer and still



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working on enrollment projections. School finance act for FY22-23 still has not been introduced at the legislature; Feds just announced last week that they will not be paying for free lunch for all.

7.5 Superintendent Update

Superintendent Douglas Bissonette provided an update on the District Accountability Committee. They met for the first time last month, spent over two hours reviewing the purpose of the committee and what this year looks like. They will be meeting again next month and will get an update on the budgeting process from Ron. They weren't active during the pandemic, exited to get them up and running again. With the Homegrown Talent Initiative (HTI) coming to an end (June 30th) the team is hosting discovery site visits, giving other school district who participate in the grant to come see other implementation, collaborate and share ideas. Elizabeth's discovery site visit will be held on April 7th and we encourage the board's participation, extending an invitation. Lastly, an update on the newly named Assistant Superintendent position; the role will include curriculum, facilities/operations, professional development and assessment. With the board's approval of this new direction, an updated job description will be created and posted in the coming weeks to begin seeking applicants.

8.0 PUBLIC COMMENT

No public participation

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.5.

Motion moved by Director Olsen

Motion seconded by Director Frumveller

ROLL CALL:

Director Craig Blackham - aye

Director Heather Booth - aye

Director Kim Frumveller - aye

Director Cary Karcher - aye

Director Rhonda Olsen - aye

The motion carried 5-0

9.1 New Hires/Re-Hires

Michelle Seela, Special Education Paraprofessional, RCE

9.2 Employment Separations

Ashlyn Day, Teacher, EMS

Monica Acosta, Teacher, EHS

RaKell Adams, Teacher, SHE

Mandlyn Barton, Preschool Paraprofessional, RCE

Sydney Gonzales, Special Education Paraprofessional, RCE

9.3 Extra Duty Assignments

Stephen Salansky, Assistant Girls Soccer Coach, EHS

Vince Weber, Assistant Baseball Coach, EHS

Corey Gelroth, Lead Mechanic Hard to Fill/Retain, Transportation

9.4 Substitutes

Makenzie Stone, Substitute Paraprofessional, District Wide

Hannah Major, Substitute Paraprofessional, District Wide

Jessica Martin-Wegryn, Substitute Paraprofessional, District Wide



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Anna Erickson, Substitute Paraprofessional, District Wide
Cathy Hrabik, Substitute Paraprofessional, District Wide
Susan Snyder, Substitute Paraprofessional, District Wide
Caeley McDowell, Substitute Paraprofessional, District Wide
Heather Schaben, Substitute Paraprofessional, District Wide

9.5 Monthly Financial Report

10.0 ACTION ITEMS

10.1 A motion was made to approve the Disposition of District Property.
Motion moved by Director Booth
Motion seconded by Director Frumveller

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

10.2 A motion was made to approve the 3rd and Final Reading of New Policies; GBGL – Staff Victim Leave.
Motion moved by Director Booth
Motion seconded by Director Blackham

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

10.3 A motion was made to approve the 3rd and Final Reading of Revised Policies; BID/BIE –School Board Member Compensation/Expenses/Insurance/Liability and GBGG – Staff Paid Leave.
Motion moved by Director Blackham
Motion seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

10.4 A motion was made to table the Approval of CoAction Grant Application Submission.



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Motion moved by Director Frumveller
Motion seconded by Director Booth

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

11.0 DISCUSSION ITEMS

No discussion items

12.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for April 11, 2022, at 6 p.m.

13.0 EXECUTIVE SESSION

No executive session

14.0 ADJOURNMENT

The regular board meeting adjourned at 8:29 p.m.

Respectfully Submitted,

Cary Karcher, President

Kim Frumveller, Vice President

Craig Blackham, Secretary

Rhonda Olsen, Treasurer

Heather Booth, Assistant Secretary/Treasurer

Recorded by: Kristen Harris